

University Committee Charge

Review the University Committee Policy

<https://itwin.thomasmore.edu/Policy/Home/Policy?policyID=13>

Submit form to the President via Cabinet

| University Committee Information | |
|--|---|
| University Committee Name | Student Success Committee |
| <input checked="" type="checkbox"/> Standing University Committee <input type="checkbox"/> <i>Ad Hoc</i> University Committee. Indicate completion date: | |
| Who will oversee the committee? It should be the President, Vice President, Provost, or other Cabinet member. | Vice President for Strategy and Impact and Chief of Staff |
| Committee Charge | |
| The Retention and Student Success Committee is entrusted with the vital responsibility of supporting a student-ready environment that promotes equitable student success, retention, and completion. The Committee will utilize best practice, research, and institutional data in order to collaboratively develop, implement, and assess comprehensive strategies. This Committee will serve as the Retention Performance Management Implementation Committee and will include a Steering Committee and Implementation Committees to focus on specific strategies. | |
| Committee Composition | |
| Committee Chair | AVP for Academic and Student Success |

Additional
Committee
Members by
position:

Steering Committee:

Vice President for Academic Affairs
Vice President for Strategy and Impact and Chief of Staff
AVP of Academic and Student Success
Dean of Students
Director of Institutional Research
Director of Academic Advising and Coaching
Reference/Government Documents Librarian
All co-chairs of Implementation Committees will serve on the Steering Committee

Implementation Committees:

These may change as our goals and strategies evolve.

1. Each implementation committee will include representation from faculty and staff areas.
2. Each will be co-chaired by a faculty and staff member.
3. Each academic dean will co-chair an implementation committee.

First year experience program

Charge: Develop comprehensive first year experience program

1. FYE Director (serves on steering committee)
2. Faculty Director of FYE (serves on steering committee)
3. Staff and faculty representatives from diverse areas

Student Engagement

Charge: Develop student spaces, co-curricular programming, and residence life program to create an engaging living and learning environment that builds a sense of community and belonging

1. Director of Student Engagement and Leadership Development (serves on steering committee)
2. College Dean
3. Staff and faculty representatives from diverse areas

Curriculum

Charge: Ensure curriculum is student-ready, engaging, supportive, and enables timely progress toward completion.

1. Director of the Center for Teaching, Learning, and Scholarship (serves on steering committee)
2. Dean of the College of Liberal Arts and Social Sciences
3. Chair of Core Curriculum Committee
4. Staff and faculty representatives from diverse areas

QEP

Charge: Continue strengthening advising and academic literacy through full implementation of the QEP

1. Director of QEP (serves on steering committee)
2. Director of Academic Advising and Coaching (serves on steering committee)
3. Staff and faculty representatives from diverse areas

Financial aid and financial literacy

Charge: Evaluate financial aid program and develop a financial literacy program

1. Director of Financial Aid (serves on steering committee)
2. College Dean (serves on steering committee)
3. Staff and faculty representatives from diverse areas

*Completed University Committee Charge will remain on file in the President's Office and University Archives.
It will also be included as an appendix to the University Committee Policy. *