

University Committee Charge

Review the University Committee Policy

<https://itwin.thomasmore.edu/Policy/Home/Policy?policyID=13>

Submit form to the President via Cabinet



THOMAS MORE
UNIVERSITY

University Committee Information	
University Committee Name	Benefits Committee
Date	November 2024
<input checked="" type="checkbox"/> Standing University Committee <input type="checkbox"/> <i>Ad Hoc</i> University Committee	
Who will oversee the committee? It should be the President or Vice President.	Executive Vice President and CFO
Committee Charge	
<p>The University Benefits Committee is responsible for reviewing, assessing, and recommending employee benefit programs that are competitive, cost-effective, and aligned with the University’s mission and values. The Committee serves as an advisory body and makes recommendations to the President and Executive Vice President and CFO.</p> <p>Although the primary work of the Committee will be focused on annual renewal of medical, dental, and vision benefits, the Committee will also consider retirement, tuition remission and exchange, leave policies, wellness programs, and any other ancillary benefits. The Committee will ensure benefit programs comply with applicable regulations, benchmark benefits against peer institutions, gather employee feedback, and educate employees about benefits and their complexities.</p>	
Committee Composition	
Committee Chair	Director of Human Resources
Additional Committee Members by position:	<ul style="list-style-type: none"> • Vice President for Strategy and Impact and Chief of Staff • Payroll & Benefits Administrator • 2 at-large faculty members determined by FCC, one of whom serves on the faculty compensation committee • 2 staff members, one of whom serves on Administrative Council

Completed University Committee Charge will remain on file in the President’s Office and University Archives. It will also be included as an appendix to the University Committee Policy.

Approved by President _____ Signature on file _____ Date ___ November 4, 2024 _____